



OLIC (Thailand) Ltd.

Date 27 / 01 / 2020

Dear Visitors, Contractors and Transporter.

Subject Requesting cooperation in the prevention of the pandemic of pneumonia from novel coronavirus 2019.

In the current situation of the pandemic of pneumonia from novel coronavirus 2019, OLIC (Thailand) Company Limited has measures to monitor and prevent the outbreak of novel coronavirus 2019. The company will screen visitors, contractors and transporter with a history of traveling abroad, especially the risky cities/areas (Wuhan city, China). If there are symptoms such as, high fever, headache and body pain, sore throat and continuous dry cough for a long time, dyspnea, running nose and diarrhea. Please help providing true health information or illness information according to the checklist in HR019 to the company's staff.

Please be informed and provide supports for this opportunity.

A handwritten signature in blue ink, appearing to read 'Yoshihiro Takada', is written over a horizontal dotted line.

(Yoshihiro Takada)

Managing Director

OLIC (Thailand) Limited

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